

ATTENDANCE TERMS AND CONDITIONS OF THE FAIR "INTERIOR 2009"

1. ORGANISER

Estonian Fairs Ltd.

Project management and information:

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Project Manager: Reet Sink

2. TIME AND PLACE

Time: 17.-19.04. 2009.a.

Venue: Pirita tee 28, 10127 Tallinn

Estonian Fairs Centre

Fair is open: on April 17 from 11.00 to 18.00

On April 18 from 10.00 to 18.00

On April 19 from 10.00 to 16.00

3. SUBJECT FIELDS

Living room furniture * Bedroom furniture * Children's room furniture * Lobby furniture and wardrobes * Dining room furniture * Kitchen furniture * Eco furniture * Antique furniture * Cabinets * Office furniture * Bathroom furniture * Baths and shower cabinets * Saunas and swimming pools * Fire places and ovens * Lamps and lighting solutions * Wall paper and wall covering materials * Curtains and blinds * Carpets and floor covering materials * Doors and windows * Stairs and railings * Decorative fabrics * Glass and mirrors * Porcelain and ceramics * Design elements * Interior design, design and architectural bureax * Professional associations * Professional literature and press

4. FAIR SPACE RENTAL AND PAYMENT TERMS

It is possible to register for the fair on the Internet at the address www.fair.ee/interior09 A registration form can be provided for an exhibitor as an additional opportunity. It has to be filled out as required and returned to the organiser by **January 12, 2009** at the latest. In case of registration prior to November 17, 2009 a reduced early reservation price in the amount of 10% is applied to the fair space rental price. On registration the organiser sends an exhibitor a written confirmation and an invoice for the attendance fee. The reservation of fair space enters into force after payment of the attendance fee. Allocation of fair space to an exhibitor and the obligation for the construction of a booth on the space enter into force after payment by the exhibitor of the invoice for fair space and additional services that is to be forwarded in March.

5. FAIR SERVICES

Orders for fair services are registered officially on the order forms of the organiser that are sent to an exhibitor after registration. Order forms have to be filled out as required and returned to the organiser by **March 2, 2009** at the latest, whereas later orders are fulfilled as far as possible and an additional charge for orders, submitted after the prescribed deadline is 25%. Payment for additional services, which are ordered during the time of the fair shall be performed according to an invoice, presented by the organiser after the fair.

NB! For services, which are ordered during the fair is applied a **50% additional charge.**

Exhibitors, who execute the construction works of the booth by themselves, have to concord the drawings of the constructed booth, circuit diagrams and consumed electric power by **March 2, 2009** at the latest. If an exhibitor wishes to construct a booth of two or more storeys, its design has to be concorded with the organiser by **March 2, 2009** at the latest. In case an exhibitor will be constructing the fair booth by himself/herself, construction work may be commenced on **April 13, 2009.**

Completed fair booth is given over to the exhibitor on **April 16 at 9.00.**

Assembly: on April 13-15 from 09.00 to 20.00

Exhibition: on April 16 from 09.00 to 21.00

NB! *Staying in the pavilion after 20.00 is afforded for additional fee – 113 EUR per hour*

Removal of exhibits: on 11.05. from 16.00 to 21.00

Disassembly: on 20-21.04. from 10.00 to 18.00

COMPETITIONS!!

A competition for the best display design will be held during the fair. The rent fee for the display stand will be returned to the winners!

The design competition for model youth room (12m²) presents a perfect opportunity for displaying furniture, textiles or other interior design elements and introducing various spatial solutions. Companies that acquire more than 30m² of space can design one model youth room for free! Companies that participate in the fair and acquire less than 30m² of room can acquire the model youth room area for 3000 kroons. This price includes: rent for the area in a chosen display room, side and back walls, the name of the company on the headboard.

The best youth room will be chosen during the fair and the winners will be rewarded!!

6. ATTENDANCE FEE

The irrecoverable fair attendance fee is **290 EUR**, which is to cover the project management and marketing expenses of the fair. The fair attendance fee provides an exhibitor with: attendance cards and invitation cards • one parking card • publication of company's data in the fair catalogue • fair advertisement • one stand cleaning before the fair

A co-exhibitors attendance fee is **290 EUR.**

The value added tax, applicable in the Republic of Estonia, will be accrued to the fair attendance fee (18%).

7. ATTENDANCE CARDS AND INVITATION CARDS

Exhibitors will be provided with attendance cards pursuant to the amount of the attendance fee that depends on the size of rented fair space as follows:

up to 20 m - 5 pieces; 21- 45 m - 8 pieces; üle 45 m - 10 pieces. The price of an additionally ordered attendance card is **4,1 EUR per piece.** Each exhibitor is provided with 50 complimentary invitation cards for handing out to customers. The price for additionally ordered invitation cards is **2,6 EUR per piece.**

8. PARKING CARDS

An exhibitor is provided with one parking ticket, which is effective during the entire time of the fair and enables free of charge parking in the parking lot of exhibitors. The price for an additional parking ticket is **19 EUR per piece.** One-time entrance of a vehicle to the territory of the fair costs **3,2 EUR.**

9. FAIR CATALOGUE

The data of those companies, that have expressed their corresponding volition by **March 25, 2009** at the latest, will be published in the fair catalogue. Additional information and logos to be published in the fair catalogue by request of an exhibitor have to be submitted to the organiser by **March 25, 2009** at the latest. If an exhibitor fails to comply with the deadlines, the organiser can not guarantee the publication of the exhibitor's data in the catalogue.

10. TERMINATION OF CONTRACT

An exhibitor has the right to terminate the contract without accompanying sanctions prior to **February 2, 2009.** The attendance fee is irrecoverable. On termination of the contract by an exhibitor during the period of **February 2 – March 2, 2009** an exhibitor is obliged to pay the attendance fee as well as 50% of the fair space and booth rental price.

In case the contract is terminated by an exhibitor after **March 2, 2009** the exhibitor is obliged to pay the attendance fee as well as 100% of the fair space and booth rental price.

11. FIRE SAFETY AND SECURITY IN THE FAIRS CENTRE

The organiser is responsible for fire safety and general weal in the Fairs Centre. Exhibitors are obliged to follow the fire safety and occupational safety regulations, terms and conditions, established for the Fairs Centre during the duration time of the fair. Exhibitors arrange insurance of their property by themselves. The organiser takes no responsibility for destruction or disappearance of exhibits, constructions, etc. belonging to exhibitors during the opening hours of the fair.